

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR, RAJIV VIDYA
MISSION (SSA), A. P., HYDERABAD
Present: Smt. V. Usha Rani, IAS.,**

Proc. Rc. No. 463/RVM(SSA)/C1/2012,

Dated: 16.08.2012.

Sub: RVM (SSA), A. P., Hyderabad – Pedagogy Wing – Implementation of Academic Programmes and Activities as per AWP & B 2012-13 – Reg.

All the District Educational Officers, the Project Officers of RVM (SSA) and the Principals of DIETs in the State are informed that the Pedagogy Cell, SPO, RVM has proposed the following activities in the AWP & B 2012-13 that are to be implemented in all the Districts as part of ‘Qualitative Initiative in the Elementary Education’.

1) Effective implementation of Learning Enhancement Programme (LEP) in the Schools duly focusing on following aspects

- ❖ Child Centred Pedagogy – Constructivism, discovery approach, exploration, optimum utilization of learning time.
- ❖ Attainment of class specific set academic standards
- ❖ Adoption of new evaluative procedures on the lines of CCE.
- ❖ Assessment of performance levels of individuals and institutions and accountability through sound appraisal system at various levels (effective implementation of performance indicators of teacher, Headmaster, School complex HM, MRC, school grading, tracking of performance and monitoring)
- ❖ Conduct of School Management Committees meetings.

2) Implementation of Read Programme

- ❖ Setting up of Class wise libraries in the schools
- ❖ Allocation of Reading period in the time table and making it functional
- ❖ Utilization of children literature in the library period
- ❖ Utilization of children literature and children literature in language teaching
- ❖ Development of children magazine at the school level
- ❖ Constituting reading cell/club at the school level
- ❖ Collection of books from community
- ❖ Conduct of Pathanothsavulu during Library week from 14-21st November.

3) Establishing Reading cells at School complex level, MRC level and strengthening of Reading Cell at DIET level.

- 4) Development of children magazines at District level, School level and at MRC level.
- 5) Implementation of identified School activities, innovative activities and children talent search activities in the schools.
- 6) Conduct of Melas and School Annual Days as a part of children talent search activities at school level, school complex level and at mandal level.
- 7) Celebration of National and International events in schools, school complexes and at MRC level.
- 8) **Punctuality of the School timings**
 - ❖ Ensuring the Monitoring personnel viz. MEOs, MRPs, School complex HMs and AMO & AAMOs to visit the schools daily at prayer time.
 - ❖ Implementation of phone monitoring to ascertain the teachers' presence, children presence and HM presence in the school at prayer time by the monitoring officers at all levels. Random calling of school HMs and interaction with children, parents and teachers.
 - ❖ Inviting the parent, community member to the school assembly.
- 9) Constitution of English mobile teams at District level and providing on job support to the teachers teaching English.
- 10) Effective functioning of School complex meetings at least '8' meetings in a year.
- 11) Constitution of subject forums at various levels viz. State level, District level and at mandal level.
- 12) Conduct of Sports, games, PET, Yoga, meditation etc daily ranging half an hour to one hour.
- 13) Concept of Green school in every school – Tree sapling, taking care of plants under the slogan 'My Tree'
- 14) Implementation of Science based activities in the school under the slogan 'Junior Scientist'.
- 15) Making School zone free from plastic and thermo coal
- 16) Depiction of Child Rights on school walls and perception of children on school "Maa Manchi Badi".
- 17) Adoption of schools by MRPs, MEOs, School Complex HMs as model schools, adoption of School complex and MRCs by AMO and Asst. AMOs as model institutions.

18) Monitoring

- ❖ Ensuring the visit of MRPs/CRPs to the schools as per the job chart.
- ❖ Intensifying the visits of MEOs, School complex HMs, DIET faculty, Dy. E.Os, AMOs, AAMOs to the schools duly focusing the classroom processes, adoption of new assessment procedures and remedial teaching to those children who are lagging behind.
- ❖ Maintenance of school records.
- ❖ Coverage of syllabus, implementation of time table/school calendar
- ❖ Assessment of Performance Indicators at School level, School complex level, HM level
- ❖ Recording of remarks in Academic guidance Register.
- ❖ Implementation of School activities, innovative activities, children talent search activities, JBAR programme at Institution level.
- ❖ Implementation of READ programme in the schools.
- ❖ Maintaining of Reading cells at various levels, school level, school complex level, MRC and at DIET.
- ❖ Conduct of periodical review meetings once in a month at school level, school complex level, mandal level, divisional level and at district level.
- ❖ Regular conduct of SMC meetings duly focusing on Children attendance, teachers' attendance, mid day meals, utilization of grants and demonstration of children performance.
- ❖ Safe guarding of Child Rights, child rights culture in the school, efforts towards making school and learning free from fear and anxiety.
- ❖ Generation of reports at different levels and sharing and communication.
- ❖ Constitution of monitoring teams at different levels ie State, District, Mandal level and monitoring of schools, school complexes and MRCs.
- ❖ Implementation of SSA activities, innovative classroom practices by SRGs, DRGs in their respective schools.

19) SMC MEETINGS

- ❖ Conduct of SMC meetings every month, duly focusing the activities
 - (i) Attendance of children and teachers
 - (ii) Demonstration of children academic performance
 - (iii) Mid day meals

(iv) Utilization of grants.

- ❖ Sending of advance written information to the members of SMCs on schedule of meetings.
- ❖ Putting of suggestion box in every school, and opening of box in SMC meeting.
- ❖ Enlisting the participation of SMC members in school developmental activities.

In this regard, the District Educational Officers, the Project Officers of RVM (SSA) and the Principals of DIETs in the State are informed that the concerned Academic Monitoring Officers were already informed about the activities of Pedagogy Plan of this year, and they were asked to prepare the action plan for implementation the same in their respective districts. Further it is also informed that the SPO has developed the write-ups on said activities to be implemented at school level, school complex level, mandal and district level in the form of booklets and orders were issued to all DPOs to supply the booklets to all the schools, school complexes, MRCs and to the DIET in their respective districts.

Further the District Educational Officers, the Project Officers of RVM (SSA) and the Principals of DIETs are requested to take necessary steps to prepare the Plan of Action and by evolving suitable strategies and monitoring mechanism at different levels for effective implementation of the said programmes and activities in the districts and implement the same immediately. The plan of action thus prepared at the District plan shall be communicated to the Pedagogy Cell, SPO, RVM by end of this month. The Project Officers of RVM (SSA) and Academic Monitoring Officers shall take necessary steps to despatch the write ups, performance indicators, monitoring tools etc in print form to the respective designated places without delay.

This has got the approval of the State Project Director.

**Sd/- M V Rajyalakshmi,
For State Project Director.**

To
All the District Educational Officers in the State.
All the Project Officers of RVM (SSA) in the State.
All the Principals of DIETs in the State.